

**MEETING MINUTES**

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|---|--|---------------------|-----|
| Name of Group: <b>Executive Committee of the Community Health Council</b> |  |                     |     |
| Date & Time: 01/29/18, 11:00 am – 12:00 pm                                |  |                     |     |
| Attendees   | <p><b>Members:</b><br/>                 Dr. Martha Buchanan, Director, Knox County Health Department<br/>                 Lara Fleming (Chair-elect), Operations Officer &amp; Dir of HR, The Trust Company<br/>                 Dr. Laurie Meschke, Associate Professor of Public Health, University of Tennessee<br/>                 Dr. Joe Miles, Assistant Professor of Psychology, University of Tennessee<br/>                 Ellen Zavisca (Past Chair), Senior Transportation Planner, Transportation Planning Organization</p> <p><b>Other:</b><br/>                 Fiona McAnally, Director of Community Assessment and Planning, Knox County Health Dept<br/>                 Erin Read, Health Educator, Knox County Health Department</p> |                     |     |
| Recorder  | Erin Read, Knox County Health Department   |                     |     |
| TOPIC   | Discussion   | ACTION or Follow up | WHO |
| 1. Minutes from 9/29  | <p><b>Decisions made:</b></p> <ul style="list-style-type: none"> <li>• Motion: Martha Buchanan, second: Ellen Zavisca</li> </ul>   |                     |     |
| 2. CHC membership and officers  | <ul style="list-style-type: none"> <li>• Lara Fleming moving into Chair position</li> <li>• Laurie Meschke and Joe Miles to remain on Exec Comm</li> <li>• Nomination for new Chair-elect coming soon</li> <li>• Seeking recommendations for new members (3 open slots)</li> </ul>   |                     |     |
| 3. CHIP update  | <ul style="list-style-type: none"> <li>• Update on partner teams' activities</li> <li>• Update on CHIP health metrics</li> </ul>   |                     |     |
| 4. Updates to public bodies   | <ul style="list-style-type: none"> <li>• Will be giving updates to County Commission, City Council, School Board, and MPC</li> <li>• Will invite CHC &amp; partner team leads once schedule set</li> </ul>   |                     |     |
| 5. CHC mtg: 2/8, review agenda  | <ul style="list-style-type: none"> <li>• Approved with minor changes</li> </ul>  |                     |     |
| 6. Adjourn  | Next meeting: Mar. 22, 2018, 2pm-3pm, Knox County Health Department, second floor, main conference room  |                     |     |

